

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

(Affiliated to Aryabhata Knowledge University, Patna)



मुन्देश्वरी कॉलेज फार टीचर एजुकेशन

सरायी-उसरी रोड, खगौल, जिला-पटना-801105

आर्यभट्ट ज्ञान विश्वविद्यालय, पटना द्वारा संबद्धता प्राप्त

A Unit of Vikramshila Educational & Welfare Society, Patna

Ref. No. MCTE/22/002-A

Date 25/07/2022

Constitution of MINORITY/OBC CELL

The Mundeshwari College for Teacher Education has constituted the MINORITY/OBC CELL as per the guidelines provided by the NAAC for the overall betterment of the students during 2022. The primary objective of the Cell is to empower the MINORITY/OBC students in the college. They are encouraged to avail the facilities provided by the Dept. of Welfare, Govt. of Bihar. They are also encouraged to enrol for various career orientation programs, which would equip them with the necessary skills to choose a career option.

- (a) The MINORITY/OBC Cell consists of:
- | | |
|------------------------------------|-------------|
| (i) Principal | Chairperson |
| (ii) Others nominated by Principal | Member |
- (b) Objectives :
- To counsel and guide Minority/OBC students and help them to manage academic and personal issues of college life effectively.
 - To ensure provisions of an environment where all such students feel safe and secure.
 - To provide the mechanism to redress the grievance of Minority/OBC students, if any.
 - To ensure protection and reservation as provided in the constitution of India.
 - To arrange for special opportunities to enhance the career growth
 - To aware the Minority/OBC students regarding various scholarships program of State Govt. and UGC.
 - To take such follow up measures to achieve the objectives and targets lay down by the Govt. of India and the UGC.
- (c) The Cell shall meet as often as necessary.
- (d) A written notice of every meeting together with the agenda shall be circulated by the Chairperson of the Cell to its members at least three days before the meeting. The Chairperson may include any item on the agenda for which the notice could not be given.
- (e) The Chairperson may call an emergent meeting at short notice whenever needed.
- (f) The Chairperson shall preside over every meeting of the Cell. In his absence, the senior most Professors present shall preside over the meeting.
- (g) The quorum for the meeting shall be one-third of its total members.

Sarari-Usri Road, Khagaul, Patna - 801105 (Bihar)

Phone No. : 9835405284, email - mcte.patna@gmail.com, website - www.mcte.in

- (h) The ruling of the Chairperson of the Cell with regard to all questions of procedure shall be final.
- (i) The minutes of the proceedings of the Cell shall be drawn up by a member of the Cell and circulated amongst all members within a week.
- (j) Provided that any such minutes shall not be circulated if the Chairperson of the Cell considers such circulation prejudicial to the interest of the Institute.
- (k) The Director will review the working of the Cell on quarterly basis.

The members of the Cell (Session 2022-23) and their Roles and Responsibilities are given below;

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson; Principal
1.	Mrs. Noushia Tabassum	Convenor-Asst. Professor
2.	Mr. Sanjeev Kumar	Asst. Professor-Member
3.	Mr. Krishna Prasad	Asst. Professor-Member
4.	Mr. Kundan Kumar	Asst. Professor-Member
5.	Ms. Ismat Shifa	Student-Member
6.	Ms. Sumaiya Matin	Student-Member

Handwritten signatures and initials:
 St. Sunita Singh
 Mrs. Noushia Tabassum
 Mr. Sanjeev Kumar
 Mr. Krishna Prasad
 Mr. Kundan Kumar
 Ms. Ismat Shifa
 Ms. Sumaiya Matin

Activities:

- To collect reports and information of State Govt. and UGC's orders on various aspects of education, employment of Minority & OBC Students.
- To circulate State Govt. and UGC's decisions about different scholarship programs.
- To communicate with the students and motivate them for better future planning.

Handwritten signature: Sunita Singh.
 Chairperson
 25/7/22

MCTE, Patna

Principal

Mundeshwar College for Teacher Education
 Sarani Patna-801105

Handwritten signature: Noushia
 25/07/22

Convenor

Minority/OBC Cell

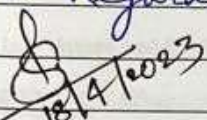
Notice

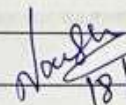
Ref. No. - MCTE/23/MO/002

Date: 18/04/2023

This is to inform to all the members of the Minority & OBC cell that a meeting is proposed on 22/04/2023 (Saturday) at 01:00 PM in the college staff room. All the members of the committee are hereby informed to be present in the meeting.

Thanks & Regards,


(Kumari Shashi Singh)
IQAC Co-ordinator
M.C.T.E., Patna


18/04/23

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105

Ref. No. MCTE/23/MO/003

Date: 22.04.2023

RESOLUTION/ATR- MINORITY & OBC CELL

Minutes of Meeting of Minority & OBC Cell held on 22/04/2023 at 01:00 PM in College Staff Room. Following were the members of the Minority & OBC Cell.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson; Principal
1.	Mrs. Noushia Tabassum	Convenor-Asst. Professor
2.	Mr. Sanjeev Kumar	Asst. Professor-Member
3.	Mr. Krishna Prasad	Asst. Professor-Member
4.	Mr. Kundan Kumar	Asst. Professor-Member
5.	Ms. Ismat Shifa	Student-Member
6.	Ms. Sumaiya Matin	Student-Member

Sunita Singh
Noushia Tabassum
Sanjeev Kumar
Krishna Prasad
Kundan Kumar
Ismat Shifa
Sumaiya Matin

DISCUSSION & RESOLUTION ON AGENDA

The agenda for the meeting are discussed as following:

Agenda 1: Welcome and Introduction:

Principal & IQAC Co-Ordinator welcomed all the attendees along with the convenor and the members of the cell.

Agenda 2: Regarding Scholarships:

IQAC Co-Ordinator discussed at length about the schemes and scholarships provided by the state and the central government through PMS and NSP. It was decided that the students need to be sensitised about the schemes by conducting workshop for the students.

Agenda 3: Collection of Documents related to claiming the scholarships:

IQAC Co-Ordinator asked the admission in-charge to ensure that all the relevant documents pertaining to the scholarship needs to be taken at the time of admission to ensure that students do not face any hassle while applying for the government schemes of scholarship.

Sunita Singh
Chairperson
22/04/2023
MCTE, Patna

Noushia
22/04/23
Convenor
Minority/OBC Cell

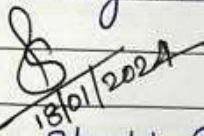
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Ref. No. - MCTE/24/MO/004

Date: 18.01.2024

This is to inform to all the members of the Minority & OBC cell that a meeting is proposed on 22/01/24 (Monday) at 01:00 PM in the college staff room. All the members of the committee are hereby informed to be present in the meeting. The committee will be restructured in next meeting.

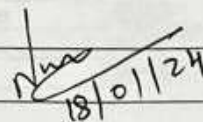
Thanks & Regards,


18/01/2024

(Kumari Sheshi Singh)

IQAC Co-ordinator

M.C.T.E., Patna


18/01/24

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105
Affiliated to Aryabhatta Knowledge University, Patna

Ref. No: MCTE/24/MO/005

Date: 22/01/2024

MINORITY/OBC CELL NOTIFICATION

Principal, Mundeshwari College for Teacher Education has restructured the members of the Minority/OBC Cell. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Minority/OBC Cell every year. The new members of the Cell for the Session 2023-24 are given below:

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson; Principal
1.	Ms. Noushia Tabassum	Convenor-Asst. Professor
2.	Ms. Reena Kumari	Asst. Professor-Member
3.	Ms. Rani	Asst. Professor-Member
4.	Ms. Kumari Barkha	Asst. Professor-Member
5.	Ms. Shefta Khan	Student-Member
6.	Mr. Amit Kumar	Student-Member

Sunita Singh
Chairperson
22/01/24
MCTE, Patna

Noushia
Convenor
22/01/24
Minority/OBC Cell

Notice

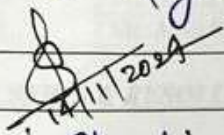
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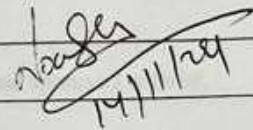
Ref. No. - MCTE/24/MO/006

Date: 14.11.2024

This is to inform to all the members of the Minority + OBC cell that a meeting is proposed on 18/11/24 (Monday) at 01:00 PM in the college staff room. All the members of the committee are hereby informed to be present in the meeting.

Thanks & Regards,


(Kumari Shashi Singh)
IQAC Co-Ordinator
M.C.T.E., Patna


14/11/24

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105
Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/MO/007

Date: 18/11/2024

RESOLUTION/ATR- MINORITY & OBC CELL

Minutes of Meeting of Minority & OBC Cell held on 18/11/2024 at 01:00 PM in College Staff Room.

Following is the list of members of the cell.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson; Principal
1.	Ms. Noushia Tabassum	Convenor-Asst. Professor
2.	Ms. Reena Kumari	Asst. Professor-Member
3.	Ms. Rani	Asst. Professor-Member
4.	Ms. Kumari Barkha	Asst. Professor-Member
5.	Ms. Shefta Khan	Student-Member
6.	Mr. Amit Kumar	Student-Member

Sunita Singh.
Reena Kumari
18/11/24
Br
Shefta Khan
Amit Kumar

DISCUSSION & RESOLUTION ON AGENDA

The agenda for the meeting are discussed as following:

Agenda 1: Approval of Minutes from Previous Meeting:

Minutes of the previous Administrative Committee meeting were presented and approved without amendments.

Agenda 2: Representation from OBC Students:

IQAC Co-Ordinator discussed about the representations received from minority students and other backward classes regarding their admission, scholarships and other similar matters in the college.

Agenda 3: Scholarship link to be embedded on the website:

It was unanimously decided by the cell that the link of applying for scholarship like PMS (Post Matric Scholarship) and NSP (National Scholarship Portal) needs to be incorporated in our college website. IQAC Co-Ordinator asked the office executive to ensure that this is done as soon as possible to facilitate the students.

Sunita Singh.
18/11/24
Chairperson
MCTE, Patna

Noushia Tabassum
18/11/24
Convenor
Minority/OBC Cell