



A Unit of Vikramshila Educational & Welfare Society, Patna

Ref. No. MCTE/22/002-CC **CAREER & COUNSELING CELL**

Date 11/07/22

The Mundeshwari College for Teacher Education has constituted the Career & Counselling Cell as per the guidelines provided by the NAAC for the overall betterment of the students during 2022. The primary objective of the Cell is to provide comprehensive guidance programs and services that will equip students with necessary knowledge, attitude and skills to become mature and socially responsible individuals. It aims to promote a just and humane society. They are also encouraged to enrol for various career orientation programs, which would equip them with the necessary skills to choose a career option.

(a) The Career & Counselling Cell consists of:

- (i) Principal (Chairperson)
(ii) Senior Faculty (Convenor)

(b) Objectives :

- i. Nurturing through the remedial teaching program.
- ii. Mentoring through an individual counseling.
- iii. Provide various comprehensive psychological services to students and resolve their emotional, behavioral, academic, and social issues.
- iv. Apart from this, the ones who are financially weak are helped with the following activities.
- v. Guiding for financial assistance from banks.
- vi. Getting a scholarship for students through various organizations.
- vii. Planning and implementing career guidance program in different school.

viii. Organizing workshop in the area of:

- 1) Stress management
- 2) Emotional intelligence
- 3) Self-awareness
- 4) Learning disabilities
- 5) Offering counseling in the area of psychology and career guidance on request basis.

ix. Psychological testing in areas of -

- 1) Aptitude
- 2) Intelligence
- 3) Interest
- 4) Stress and anxiety

The members of the Cell (Session 2021-22) and their Roles and Responsibilities are given below;

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson - Principal
1.	Mrs. Kumari Shashi Singh	Convenor-Asst. Professor
2.	Mrs. Neetu Rai	Asst. Professor-Member
3.	Mr. Kundan Kumar	Asst. Professor-Member
4.	Mrs. Anjana Kumari	Asst. Professor-Member
5.	Mr. Vibhuti Kumar Singh	Asst. Professor-Member
6.	Mr. Kumar Sandeep Jyoti	Student-Member
7.	Ms. Nisha Kumari	Student-Member

Neetu
Kundan Kumar
Anjana Kumari
Sandeep Jyoti
Nisha

Sunita Singh
Chairperson 11/07/22
MCTE, Patna

Principal
Hindeshwari College for Teacher Education
Sarai Patna-801105

Shashi Singh
11/07/22
Convenor
Career & Counseling Cell

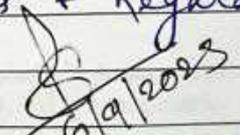
Notice

Ref. No. - MCTE/2023/CC-003

Date: 06/09/2023

This is to inform to all the members of the career counselling cell that a meeting is proposed on 09/09/23 (Saturday) at 03:00 PM in the college staff room. All the members are hereby informed to be present in the meeting.

Thanks & Regards


6/9/2023
(Kumari Shashi Singh)

IGAC co-ordinator
M.C.T.E., Patna



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

Affiliated to Aryabhata Knowledge University, Patna

Ref. No. - MCTE/2023/CC-004

Date: 09/09/2023

CAREER & COUNSELLING CELL –Minutes of Meeting

Minutes of Meeting of Career & Counselling cell held on 09/09/2023 at 03:00 PM in College Staff Room.

RESOLUTION/ATR - DISCUSSION ON AGENDA

Agenda 1: Career guidance: Helping students understand their interests, skills, and strengths, and how to use them to make career choices.

Agenda 2: Academic planning: Providing information about course prerequisites, financial aid, and entrance exams.

Agenda 3: Interview skills: Organizing seminars on interview skills, resume writing, and communication skills

Sunita Singh.
Chairperson
09/09/23
MCTE, Patna

[Signature]
09/09/2023
Convenor
Career & Counseling Cell

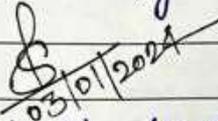
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Ref. No. - MCTE/2024/CC-05

Date: 03/01/2024

This is to inform to all the members of career counselling cell that a meeting is proposed on 05/01/24 (Friday) at 03:00 PM in the college staff room. All the members of the cell are hereby informed to be present in the meeting.

Thanks & Regards,


03/01/2024

(Kumari Shashi Singh)

IGAC co-ordinator

M.C.T.E., Patna



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

Affiliated to Aryabhata Knowledge University, Patna

Ref. No: MCTE/2024/CC-006

Date: 05.01.2024

RESTRUCTURE - CAREER & COUNSELING CELL

Principal, Mundeshwari College for Teacher Education has restructured the members of the Career & Counselling Cell. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Career & Counselling Cell every year.

The new members of the Cell for the Session 2022-23 are given below:

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson - Principal
1.	Mrs. Kumari Shashi Singh	Convenor-Asst. Professor
2.	Mrs. Neetu Rai	Asst. Professor-Member
3.	Ms. Reena Kumari	Asst. Professor-Member
4.	Dr. Uday Shankar	Asst. Professor-Member
5.	Nisha Kumari	Student-Member
6.	Mukesh Kumar	Student-Member

Neetu
Restruct 5/01/2024
Nisha
Mukesh

Sunita Singh.
Chairperson
05/01/2024
MCTE, Patna

5/01/2024
Convenor
Career & Counseling Cell

Notice

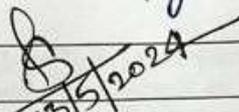
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Ref. No. - MCTE/2024/CC-007

Date: 13/05/24

This is to inform to all the members of the Career & Counselling cell that a meeting is proposed on 16/05/24 (Thursday) at 03:00 PM in the Principal's Chamber. All the members of the cell are hereby informed to be present in the meeting.

Thanks & Regards,


~~13/5/2024~~

(Kumari Shashi Singh)

IQAC Co-ordinator

M.C.T.E., Patna



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

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Ref. No. - MCTE/2024/CC-008

Date: 16/05/2024

RESOLUTION/ATR CAREER & COUNSELLING CELL

Minutes of Meeting of Career & Counselling cell held on 16/05/2024 at 03:00 PM in Principal's Chamber.

DISCUSSION ON AGENDA

Agenda 1: Personality development: Organizing seminars on personality development, leadership skills, and analytical skills.

Agenda 2: Individual counseling: Providing mentoring through individual counseling sessions

Agenda 3: The students may be made aware about usage of library, e-learning, use of website, e-journals etc. Due consideration may be given to the fact that all students are made aware of different competitive exams after the degrees to shape their future course of action.

Agenda 4: Efforts may also be made to improve the Communication Skills of the students through various measures. The Language Labs of the college be utilized for the purpose. It is desired that equal weightage be given to the students of all classes. This exercise be done with a purpose of making the students confident enough to face any interviews/Group Discussions & other such challenges.

Smita Singh.
Chairperson
MCTE, Patna
16/05/2024

[Signature]
16/5/2024
Convenor
Career & Counseling Cell

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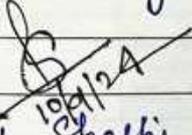
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Ref No. - MCTE/2024/CC-009

Date: 10/09/24

This is to inform to all the members of the career counselling cell that a meeting is proposed on 12/09/24 (Thursday) at 03:00 PM in the Principal's chamber. All the members are hereby informed to be present in the meeting.

Thanks & Regards,


(Kumari Shashi Singh)
IGAC Co-ordinator
M.C.T.E., Patna



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105
Affiliated to Aryabhata Knowledge University, Patna

Ref. No. - MCTE/2024/CC-010

Date: 12/09/2024

CAREER & COUNSELING CELL NOTIFICATION

Principal, Mundeshwari College for Teacher Education has restructured the members of the Career & Counselling Cell. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Career & Counselling Cell every year. The new members of the Cell for the Session 2023-24 are given below:

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson - Principal
1.	Mrs. Kumari Shashi Singh	Convenor-Asst. Professor
2.	Mrs. Neetu Rai	Asst. Professor-Member
3.	Ms. Reena Kumari	Asst. Professor-Member
4.	Dr. Uday Shankar	Asst. Professor-Member
5.	Ms. Shivani Gupta	Student-Member
6.	Mr. Mukesh Kumar	Student-Member

Neetu
Reena
11/09/24
Shivani
Mukesh

Sunita Singh
Chairperson
12/09/2024
MCTE, Patna

12/9/2024
Convenor
Career & Counseling Cell

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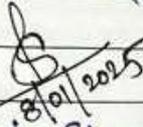
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Ref. No. - MCTE/2025/CC-011

Date : 08/01/2025

This is to inform to all the members of the Career Counselling cell that a meeting is proposed on 10/01/2025 (Friday) at 03:00 PM in the college staff room. All the members of the cell are hereby informed to be present in the meeting.

Thanks + Regards,


8/01/2025

(Kumari Shashi Singh)

IGAC co-ordinator

M.C.T.E., Patna



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105
Affiliated to Aryabhata Knowledge University, Patna

Ref. No. - MCTE/2025/CC-012

Date: 10/01/2025

RESOLUTION/ATR CAREER & COUNSELLING CELL

Reporting

1. The Convenor reported that the record has been updated with the inclusion of the students who passed out in 2023 and the updated resumes had been forwarded to concerned schools as per need/requirement.
2. The Convenor also informed the committee that the students would meet at the campus within a week after the results are announced. They are to be updated and provided further guidance & counselling relating to the avenues of teaching job and employment and higher studies in the education sector.
3. The convenor informed that preliminary steps have been taken to ensure active association of the passed out students with the alumni and keeping the office informed about their future status.
4. The committee was informed that some of its students have been offered post of teacher in Public /Private schools. Committee noted the development with a sense of gratitude and exaltation.

Resolutions

1. The committee advised the convenor to follow and implement the relevant decisions taken in the previous meeting.
2. The committee asked the convenor to ensure updating of the employment/study record of all the students who have passed out.
3. The committee asked the convenor to ensure provision of providing training in interview facing techniques & C.V. writings.
4. The committee requested the chairman to involve alumni for establishing and reinforcing contacts with more outside agencies/schools, etc.
5. All the members were asked to be more active in their ongoing efforts for collecting information relating to the vacant posts available in different schools of Government and Private sector in consultation with the support of the chairperson and the convenor.

The meeting concluded at 3:30 pm with a vote of thanks to the chair.

Sanjay Singh
Chairperson
MCTE, Patna
10/01/2025

[Signature]
10/01/2025
Convenor
Career & Counseling Cell

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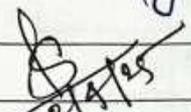
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Ref. No. - MCTE/2025/CC-013

Date: 22/04/2025

This is to inform to all the members of careers counselling cell that a meeting is proposed on 24/04/25 (Thursday) at 03:00 PM in the college staff room. All the members of the cell are hereby informed to be present in the meeting.

Thanks & Regards,


(Kumari Shashi Singh)
ISAC Co-ordinator
M.C.T.E., Patna



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. - MCTE/2025/CC-014

Date: 24/04/2025

CAREER & COUNSELING CELL NOTIFICATION

Principal, Mundeshwari College for Teacher Education has restructured the members of the Career & Counselling Cell. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Career & Counselling Cell every year. The new members of the Cell for the Session 2024-25 are given below:

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson - Principal
2.	Mrs. Kumari Shashi Singh	Convenor-Asst. Professor
3.	Mrs. Neetu Raj	Asst. Professor-Member
4.	Ms. Reena Kumari	Asst. Professor-Member
5.	Ms. Shivani Gupta	Student-Member
6.	Mr. RajeevKumar	Student-Member

Neetu
Reena
24/04/25
Shivani
Rajeev.

Sunita Singh.
Chairperson
24/04/2025
MCTE, Patna

24/4/25
Convenor
Career & Counseling Cell