

Constitution of Board of Studies

Page No.	01
Date:	

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

(Affiliated to Aryabhatta Knowledge University, Patna)



मुन्देश्वरी कॉलेज फॉर टीचर एजुकेशन

सराही-उसरी रोड, खगौल, जिला-पटना-801105

आर्यभट्ट ज्ञान विश्वविद्यालय, पटना द्वारा संबद्धता प्राप्त

A Unit of Vikramshila Educational & Welfare Society, Patna

Ref. No. MCTE/22/BOS-01

BOARD OF STUDIES-NOTICE

Date 20/07/22

The Mundeshwari College for Teacher Education has constituted the Board of Studies as per the guidelines provided by the NAAC for the overall betterment of the students during 2022-23.

The Board of Studies consists of:

- | | |
|------------------------------------|---------------|
| (i) Principal | (Chairperson) |
| (ii) Others nominated by Principal | (Convenor) |

The primary objectives of the Board of Studies (BoS) are to:

- Prepare syllabi: The BoS prepares syllabi for courses that consider the college's objectives, the interests of stakeholders, and NCTE and University requirements.
- Suggest teaching and evaluation techniques: The BoS suggests innovative teaching and evaluation techniques.
- Coordinate academic activities: The BoS coordinates research, teaching, extension, and other academic activities.
- Review and update content: The BoS reviews and updates course content from time to time.
- Prepare student teachers: The BoS prepares student teachers to achieve excellence academically, socially, mentally, physically, morally, and culturally.
- Train teacher trainees: The BoS trains teacher trainees in the latest teaching techniques to effectively transmit content in classrooms.

Sarari-Usri Road, Khagaul, Patna - 801105 (Bihar)

Phone No. : 9835405284, email - mcte.patna@gmail.com, website - www.mcte.in

The members of the Cell (Session 2022-23) and their Roles and Responsibilities are given below:

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal, Chairperson
2.	Kumari Shashi Singh	Asst. Professor, Convenor
3.	Bandana Prakash	Asst. Professor
4.	Dr. Dinesh Kumar	Asst. Professor
5.	Noushia Tabassum	Asst. Professor - Member
6.	Madhup Madhumita	Student - Member
7.	Prince Kumar	Student - Member

Sunita Singh.

Bandana

Dr. Dinesh

Madhup

Prince Kumar

Role and Responsibilities:

1. The BoS shall be constituted by the department for a period of THREE years.
2. The meetings of the BoS shall be arranged at least ONCE IN A YEAR.
3. The members of the BoS will be nominated by the Principal.
4. In the absence of the Principal (BoS), the senior member of the BoS will act as Chairperson with the Principal's approval.
5. The BoS shall co-opt experts in a particular field as a member of BoS with prior approval of the Principal.
6. The Board of Studies shall have a power:
7. To prepare a detailed content of different courses of each department and submit to the Senate for approval.
8. Revise / update the contents of the syllabi from time to time and submit to the Senate for approval
9. Suggest methodologies for innovative teaching and evaluation techniques;
10. Coordinate research, teaching, extension and other academic activities in the department/college
11. Review Education Pedagogy including methods.
12. Any other academic matter

Sunita Singh.
20/7/2022
Chairperson
MCTE, Patna

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20/7/2022
Convenor
Board of Studies

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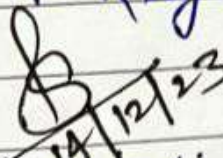
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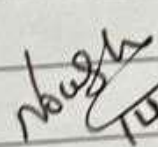
Ref. No. - MCTE/23/BO5-02

Date: 14/12/23

This is to inform to all the members of the Board of Studies that a meeting is proposed on 18/12/2023 (Monday) at 03:00 PM in the college Principal's Chamber. All the members of the committee are hereby informed to be present in the meeting.

Thanks & Regards


(Kumari Shashi Singh)
IQAC co-ordinator
M.C.T.E., Patna


14/12/23

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

Ref. No. MCTE/23/BOS-03

Date: 18/12/2023

RESOLUTION/ATR BOARD OF STUDIES

It is our pleasure to inform you that the meeting of Board of Studies is scheduled to be held on 18.12.2023 at 03:00 PM in Principal's Chamber. The agenda of the meeting is enclosed herewith you are therefore requested to attend the meeting. Following members were present in the meeting.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal, Chairperson
2.	Kumari Shashi Singh	Asst. Professor, Convenor
3.	Bandana Prakash	Asst. Professor <i>Bandana</i>
4.	Dr. Dinesh Kumar	Asst. Professor <i>Dinesh</i>
5.	Noushia Tabassum	Asst. Professor - Member <i>Noushia</i>
6.	Madhup Madhumita	Student - Member <i>Madhup Madhumita</i>
7.	Prince Kumar	Student - Member <i>Prince Kumar</i>

The Agenda & Resolution for the Meeting:

- Administrative Matters:** Confirmation of minutes from the previous BoS meeting, updates on important academic announcements or policy changes, Discussion on student feedback regarding the B.Ed. program.
- Curriculum Review and Development:** Review and approval of existing B.Ed. syllabus for both the years. Consideration of new course proposals for inclusion in the B.Ed. program.
- Examination and Assessment:** Review of the current examination pattern and proposed modifications, Discussion on internal assessment methodologies and weightage.
- Faculty Development and Research:** Updates on faculty research activities and publication initiatives related to B.Ed. education, Discussion on faculty training programs to enhance teaching effectiveness.
- Other Relevant Topics:** Implementing new educational technologies in B.Ed. teaching.

The Chairperson along with the IQAC Coordinator thanked the Board members for their valuable suggestions and their presence. Their co-operation throughout the Board meeting was specially mentioned with gratitude and the meeting concluded at 4.30 pm.

Sunita Singh
18/12/23
Chairperson
MCTE, Patna

S
18/12/23
Convenor
Board of Studies



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105
Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/23/BOS-05

Date: 29/06/2024

RESOLUTION/ATR BOARD OF STUDIES

With the onset of new academic session, Mundeshwari College for Teacher Education has restructured the members of the Committee. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Board of Studies every year.

The new members of the Committee for the Session 2023-24 are given below;

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal, Chairperson
2.	Kumari Shashi Singh	Asst. Professor, Convenor
3.	Dr. Dinesh Kumar	Asst. Professor
4.	Noushia Tabassum	Asst. Professor - Member
5.	Madhup Madhumita	Student - Member
6.	Pintu Kumar	Student - Member

Sunita Singh.
Chairperson
MCTE, Patna
29/6/2024

Sunita Singh.
Dr. Dinesh Kumar
Madhup Madhumita
Pintu Kumar
29/6/2024
Convenor
Board of Studies

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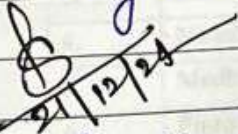
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Ref. No - MCTE/24/BOS-06

Date: 21/12/24

This is to inform to all the members of the Board of Studies that a meeting is proposed on 23/12/24 (Saturday) at 03:30 PM in the college Principal's chamber. All the members of the committee are hereby informed to be present in the meeting.

Thanks & Regards,


21/12/24

(Kumari Shashi Singh)
IOAC Co-Ordinator
M.C.T.E., Patna

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Mundeshwari College for Teacher Education

Affiliated to Aryabhatta Knowledge University, Patna
Sarari-Usri Road, Khagaul, Patna - 801105

Ref. No. MCTE/24/BOS-07

Date: 23/12/2024

RESOLUTION/ATR BOARD OF STUDIES

It is our pleasure to inform you that the meeting of Board of Studies is scheduled to be held on 23/12/2024 at 03:30 PM in Principal's Chamber. The agenda of the meeting is enclosed herewith you are therefore requested to attend the meeting. Following members were present in the meeting.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal, Chairperson
2.	Kumari Shashi Singh	Asst. Professor, Convenor
3.	Dr. Dinesh Kumar	Asst. Professor
4.	Noushia Tabassum	Asst. Professor - Member
5.	Madhup Madhumita	Student - Member
6.	Pintu Kumar	Student - Member

Dr. Sunita Singh
Dr. Shashi Singh
Dr. Dinesh Kumar
Madhup Madhumita
Pintu Kumar

The Agenda & Resolution for the Meeting

- 1. Confirmation of the minutes of the previous Board meeting:** The meeting minutes of the previous board meeting was discussed and confirmed by the board.
- 2. Recap of academic activities since the previous Board meeting:** Members were briefed about the roles & responsibilities of the Board of Studies. The primary objectives of the Board of Studies were also shared to the member by the IQAC Coordinator Mrs. Kumari Shashi Singh.
- 3. Any other discussion on academics:** The board recommended the initiation of new value added courses which would incorporate all the students of the College as its beneficiaries. This would help the college to meet the benchmark set for accreditation. The board will take necessary action regarding this suggestion.

The Chairperson along with the IQAC Coordinator thanked the Board members for their valuable suggestions and their presence. Their co-operation throughout the Board meeting was specially mentioned with gratitude and the meeting concluded at 4.30 pm.

Dr. Sunita Singh
23/12/24
Chairperson
MCTE, Patna

Dr. Shashi Singh
23/12/24
Convenor
Board of Studies

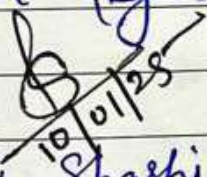
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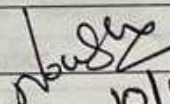
Ref. No. - MCTE/24/305-08

Date: 10/01/2025

This is to inform to all the members of the Board of Studies that a meeting is proposed on 16/01/2025 (Thursday) at 03:30 PM in the college's staff room. All the members are hereby informed to be present in the meeting. Restructuring of the members will be done in the meeting.

Thanks & Regards,


(Kumari Shashi Singh)
IQAC co-ordinator
M.C.T.E., Ratna


10/01/25



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105
Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/BOS-09

Date: 16/01/2025

RESOLUTION/ATR BOARD OF STUDIES

With the onset of new academic session, Mundeshwari College for Teacher Education has restructured the members of the Committee. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Board of Studies every year.

The new members of the Committee for the Session 2024-25 are given below;

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal, Chairperson
2.	Kumari Shashi Singh	Asst. Professor, Convenor
3.	Dr. Dinesh Kumar	Asst. Professor
4.	Noushia Tabassum	Asst. Professor - Member
5.	Shashi Bhushan	Student - Member
6.	Pintu Kumar	Student - Member

Sunita Singh.
23/12/24
Chairperson
MCTE, Patna

Shashi Singh
Shashi
Pintu Kumar
16/01/25
Convenor
Board of Studies

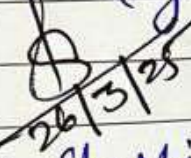
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Ref. No. - MCTE/24/BOS-10

Date: 26/03/2025

This is to inform to all the members of the Board of Studies that a meeting is proposed on 29/03/2025 (Saturday) at 03:30 PM in the college Principal's chamber. All the members of the committee are hereby informed to be present in the meeting.

Thanks & Regards


26/3/25
(Kumar Shashi Singh)
IQAC Co-ordinator
M.C.T.E., Patna


26/03/25

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105
Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/BOS-11

Date: 29/03/2025

RESOLUTION/ATR BOARD OF STUDIES

It is our pleasure to inform you that the meeting of Board of Studies is scheduled to be held on 29.03.2025 at 03:30 PM in Principal's Chamber. The agenda of the meeting is enclosed herewith you are therefore requested to attend the meeting. Following members were present in the meeting.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal, Chairperson
2.	Kumari Shashi Singh	Asst. Professor, Convenor
3.	Dr. Dinesh Kumar	Asst. Professor
4.	Noushia Tabassum	Asst. Professor - Member
5.	Shashi Bhushan	Student - Member
6.	Pintu Kumar	Student - Member

Sunita Singh
Shashi Singh
Shashi
Pintu Kumar

The Agenda & Resolution for the Meeting

- 1. Conformation of the minutes of the previous Board meeting:** The meeting minutes of the previous board meeting was discussed and confirmed by the board.
- 2. Syllabus Updates:** Briefly describe the syllabus item being reviewed. Summarize the discussions and decisions made regarding the syllabus. Any proposed changes or feedback should be noted and followed.
- 3. Teaching-Learning Methods:** Briefly describe the teaching-learning methods being discussed. Summarize the discussions and decisions made regarding the methods. Any recommendations or proposed changes should be noted and followed to the core.
- 4. Assessment Strategies:** The Board of Studies Convenor asked every member to briefly describe the assessment strategies. After the strategies have been made, we need to summarize the discussion and decisions made regarding the strategies.
- 5. Curriculum Matters:**
 - > Review and approval of course syllabi.
 - > Curriculum modification & updates
 - > New Course Proposals
 - > Assessment methods and evaluation criteria.

Sunita Singh
29/3/25
Chairperson
MCTE, Patna

Shashi Singh
29/3/25
Convenor
Board of Studies

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105
Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/BOS-11

Date: 29/03/2025

RESOLUTION/ATR BOARD OF STUDIES

It is our pleasure to inform you that the meeting of Board of Studies is scheduled to be held on 29.03.2025 at 03:30 PM in Principal's Chamber. The agenda of the meeting is enclosed herewith you are therefore requested to attend the meeting. Following members were present in the meeting.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal, Chairperson
2.	Kumari Shashi Singh	Asst. Professor, Convenor
3.	Dr. Dinesh Kumar	Asst. Professor
4.	Noushia Tabassum	Asst. Professor - Member
5.	Shashi Bhushan	Student - Member
6.	Pintu Kumar	Student - Member

Sunita Singh
Dinesh
Shashi
Pintu Kumar

The Agenda & Resolution for the Meeting

- Conformation of the minutes of the previous Board meeting:** The meeting minutes of the previous board meeting was discussed and confirmed by the board.
- Syllabus Updates:** Briefly describe the syllabus item being reviewed. Summarize the discussions and decisions made regarding the syllabus. Any proposed changes or feedback should be noted and followed.
- Teaching-Learning Methods:** Briefly describe the teaching-learning methods being discussed. Summarize the discussions and decisions made regarding the methods. Any recommendations or proposed changes should be noted and followed to the core.
- Assessment Strategies:** The Board of Studies Convenor asked every member to briefly describe the assessment strategies. After the strategies have been made, we need to summarize the discussion and decisions made regarding the strategies.
- Curriculum Matters:**
 - > Review and approval of course syllabi.
 - > Curriculum modification & updates
 - > New Course Proposals
 - > Assessment methods and evaluation criteria.

Sunita Singh
29/3/25
Chairperson
MCTE, Patna

Shashi
29/3/25
Convenor
Board of Studies