



A Unit of Vikramshila Educational & Welfare Society, Patna

Ref. No. METE/22/GSC-01 GENDER SENSITISATION CELL

Date 09/07/22

The Governing of Body of Mundeshwari College for Teacher Education constituted a Gender Sensitisation Cell as per the directives of UGC. The committee will look after the issues and challenges of gender based violence and to conduct gender sensitisation activities in the College.

(a) The Gender Sensitisation Cell consists of:

- | | |
|-------------------------|-------------|
| (i) Principal | Chairperson |
| (ii) One Senior Faculty | Convenor |

(b) Duties and Power : The Gender Sensitisation Cell shall perform following functions:

- (i) Recommend to the Principal a panel of office bearers for designing actionable plan for curbing the gender based violence and to conduct gender sensitisation activities in the College.
- (ii) Consider cases of gender based violence and award punishment as per the rules and regulations provided by the UGC/Supreme Court/Board of Governors.
- (iii) Regular checking through committee and same shall be communicated to the management.
- (iv) Recommend for new initiative after consultation with the Principal.
- (v) Ensuring the gender based violence free campus.

(c) The committee shall meet as often as necessary.

(d) A written notice of every meeting together with the agenda shall be circulated by the Chairperson of the Committee to its members at least three days before the meeting. The Chairperson may include any item on the agenda for which the notice could not be given.

(e) The Chairperson may call a meeting at short notice whenever required.

(f) The Chairperson shall preside over the meeting of the Committee. In his absence, the senior most members present shall preside the meeting.

(g) The quorum for the meeting shall be one-third of its total members.

(h) The ruling of the Chairperson of the Committee with regard to all questions of procedures shall be final.

- (i) The minutes of the proceedings of the Committee shall be drawn up by a member of the Committee and circulated amongst all members within a week.
- (j) Provided that any such minutes shall not be circulated if the Chairperson of the Committee considers such circulation prejudicial to the interest of the College.
- (k) The Principal of the College will review the working of the Committee on quarterly basis.
- (l) Every year new Chairperson and members shall be nominated by the Principal.

The members of the Committee (Session 2021-22) and their Roles and Responsibilities are given below;

Sl. No.	Name	Designation
1.	Dr. Sunita Singh	Principal - Chairperson
2.	Ms. Bandana Prakash	Asst. Professor-Convenor
3.	Ms. Noushja Tabassum	Asst. Professor-Member
4.	Ms. Anjana Kumari	Asst. Professor-Member
5.	Dr. Dinesh Kumar	Asst. Professor-Member
6.	Ms. Khushboo Kumari	Student-Member
7.	Mr. Nishant Kumar Mallik	Student-Member

Anjana 9.07.22
Bull 09/07/22
Khushboo Kumari

Roles and Responsibilities:

1. To look after all the complaints received from the female teaching and non-teaching staff, girl students regarding bullying or sexual harassment.
2. To find and investigate the facts of each complaint received from the female teaching and non-teaching staff, girl students through collecting the required information from concerned persons.
3. After investigation the committee will conduct feedback to the female teaching and non-teaching staff, girl students concerned to find solution for their grievances.
4. The Committee will find appropriate solutions to resolve the problems faced by the female teaching and non-teaching staff and girl students in regard to the issues relating to sexual harassment within a week after thorough investigation.
5. The committee will compile all such complaint received from the female teaching and non-teaching staff and girl students in a separate file maintained for this purpose. The decision of the committee to the female teaching and non-teaching staff, girl students for complaint should also be recorded in the same file for future reference.

Chairperson

MCTE, Patna

Sunita Singh
9/7/22
 Principal

Mundeshwari College for Teacher Education
 Sarani Patna-801105

Bandana
9/07/2022

Convenor

Gender Sensitisation Cell

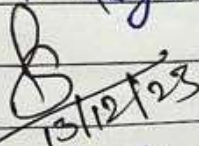
Notice

Ref. No. - MCTE/23/GSC-02

Date: 13/12/23

This is to inform to all the members of the Gender Sensitisation cell that a meeting is proposed on 16/12/2023 (Saturday) at 03:00 PM in the College Staff room. All the members of the committee are hereby informed to be present in the meeting.

Thanks & Regards,


13/12/23
(Kumari Shashi Singh)
IGAC Co-ordinator
M.C.T.C., Patna

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105
Affiliated to Aryabhatta Knowledge University

Ref. No. MCTE/23/GSS-03

Date: 16/12/2023

RESOLUTION/ATR - GENDER SENSITISATION CELL

A meeting of Gender Sensitisation Cell was held on 16/12/2023 in the College Staff Room at 03:00 PM. The following cell members were present in the meeting.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal - Chairperson
2.	Mrs. Bandana Prakash	Asst. Professor-Convenor
3.	Mrs. Noushia Tabassum	Asst. Professor-Member
4.	Mrs. Anjana Kumari	Asst. Professor-Member
5.	Dr. Dinesh Kumar	Asst. Professor-Member
6.	Rohit Kumar	Student-Member
7.	Nishi Priya	Student-Member

Handwritten signatures and names:
Nishi Priya
Rohit Kumar
Noushia Tabassum
Anjana K.
Dinesh Kumar
Bandana Prakash

The following agendas & resolutions were discussed in the meeting:

Agenda 1: Creating Awareness among students about the topics related to Gender Equality.

The Chairperson, Mrs. Bandana Prakash greeted all the members of the cell for the first meeting since the inception of the cell. She focused on conducting a one-day training program for the students of B.Ed. 1st & 2nd Year about the importance of Gender Equality and how it is relevant in every walk of life. The program will be conducted in library period in the next week.

Agenda 2: Report any type of gender biased behaviour of anyone within the college premises in 24 Hrs.

The Principal specifically asked the Convenor to report any misbehavior related to gender related biased behaviour among any of the staff or students of the college and report to the cell within 24 hours so that strict disciplinary action can be taken.

Handwritten signature: Sunita Singh
Chairperson
MCTE, Patna
16/12/23

Handwritten signature: Bandana
16/12/2023
Convenor
Gender Sensitisation Cell

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna – 801105

Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/GSC-05

Date: 22/04/2024

RESOLUTION/ATR GENDER SENSITISATION CELL NOTIFICATION

With the onset of new academic session, Mundeshwari College for Teacher Education has restructured the members of the Committee. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Gender Sensitisation Cell every year.

The new members of the Cell for the Academic Session 2023-24 are given below;

A meeting of Gender Sensitisation Cell was held on 22/04/2024 in the College Staff Room at 03:00 PM. Following are the members of the Gender Sensitisation Cell.

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal - Chairperson
2.	Mrs. Bandana Prakash	Asst. Professor-Convenor
3.	Mrs. Noushia Tabassum	Asst. Professor-Member
4.	Mrs. Anjana Kumari	Asst. Professor-Member
5.	Dr. Dinesh Kumar	Asst. Professor-Member
6.	Vicky Kumar	Student-Member
7.	Saraswati Sinha	Student-Member

Handwritten signatures:
Noushia Tabassum
Anjana Kumari
Dinesh Kumar
Vicky Kumar
Saraswati Sinha

Handwritten signature:
Sunita Singh
Chairperson
MCTE, Patna
22/4/24

Handwritten signature:
Bandana
22/4/2024
Convenor
Gender Sensitisation Cell



Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/GSC-07

Date: 19/07/2024

RESOLUTION/ATR GENDER SENSITISATION CELL

It is our pleasure to inform you that the meeting of Gender Sensitisation Cell is scheduled to be held on 19/07/2024 at 03:00 PM in College Staff Room. The agenda of the meeting is enclosed herewith you are therefore requested to attend the meeting. Following were the members of the meeting.

Following points were discussed in the meeting:

- 1) Convenor starts the meeting by welcoming all the cell members.
- 2) Convenor confirmed that there is no registered complaint based on gender from student in previous academic session.
- 3) Convenor reiterated the rules & regulations framed to prevent discrimination on the basis of gender.
- 4) All members discussed about the activities which will be helpful to students to stop discrimination on the basis of gender.
- 5) All members decided to arrange seminar or talk on gender equality to promote equality among students within the college premise.
- 6) Meeting concluded with Vote of Thanks.

Prata Singh
19/7/24
Chairperson
MCTE, Patna

Shubha
19/07/24
Convenor
Gender Sensitisation Cell

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/GSC-09

Date: 18/12/2024

GENDER SENSITISATION CELL NOTIFICATION

With the onset of new academic session, Mundeshwari College for Teacher Education has restructured the members of the Committee. It is a policy matter of Mundeshwari College for Teacher Education that to restructure the Gender Sensitisation Cell every year.

The new members of the Cell for the Academic Session 2024-25 are given below;

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Principal - Chairperson
2.	Mrs. Noushia Tabassum	Asst. Professor-Convenor
3.	Mrs. Anjana Kumari	Asst. Professor-Member
4.	Dr. Dinesh Kumar	Asst. Professor-Member
5.	Snehlata Mishra	Student-Member
6.	Shashi Bhushan	Student-Member

Anjana K.
Snehlata
Shashi Bhushan

Sunita Singh
Chairperson
MCTE, Patna
18/12/24

Noushia
Convenor
18/12/24
Gender Sensitisation Cell

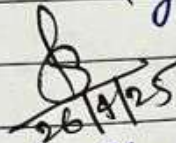
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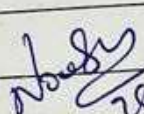
Ref. No. - MCTE/25/GSC-12

Date: 26/04/25

This is to inform to all the members of the Gender Sensitisation cell that a meeting is proposed on 28/04/2025 (Monday) at 03:00 PM in the college Staff Room. All the members of the committee are hereby informed to be present in the meeting.

Thanks & Regards,


(Kumari Shashi Singh)
IGAC Co-ordinator
M.C.T.E., Patna


26/04/25

Mundeshwari College for Teacher Education

Sarari-Usri Road, Khagaul, Patna - 801105

Affiliated to Aryabhatta Knowledge University, Patna

Ref. No. MCTE/24/GSC-13

Date: 28/04/2025

RESOLUTION/ATR GENDER SENSITISATION CELL

It is our pleasure to inform you that the meeting of Gender Sensitisation Cell is scheduled to be held on 28/04/2025 (Monday) at 03:00 PM in College Staff Room. The agenda of the meeting is enclosed herewith you are therefore requested to attend the meeting.

Agenda & Resolution

Following points were discussed in the meeting:

- 1) Convenor starts the meeting by welcoming all the cell members.
- 2) Convenor also stated that there has been no instance of gender discrimination within the previous academic year.
- 3) Planning of activities to be undertaken by the cell.
- 4) Any other subject with permission of chair.

Sita Singh.
28/4/25
Chairperson
MCTE, Patna

Nisha
28/04/25
Convenor
Gender Sensitisation Cell