



Mundeshwari College for Teacher Education

Srari-Usri Road khagaul, Patna

Affiliated to Aryabhatta Knowledge University, Patna

6.3.5

**Performance Appraisal Report of any three teaching and non-teaching staff
with seal and signature of Principal**

Mundeshwari College For Teacher Education ,Patna

PERFORMANCE APPRAISAL FORM

ACADEMIC YEAR

1. General Information

a.	Name of the faculty member	Anjana kumari
b.	Designation	Assistant professor
c.	Department	B.Ed. (Education)
d.	Date of Birth	08.08.1972
e.	Area of Specialization	Hindi (Language)
f.	Date of appointment in the institution	01-08-2019

Academic Qualifications M.A M.Ed. NET, Ph.D pursuing
(Mention if any additional qualification has been acquired during the year under review)

2. Teaching, Learning & Evaluation

a. Subjects handled

Course	Subject
B.Ed	B.Ed. 1st year CC4- Language Across the Curriculum
	B.Ed. 2nd year. EPC-4. Understanding the Self.
	Method - Language

1

Anjana Singh
Principal
Mundeshwari College for Teacher Education
Saran, Patna-801105

b. Innovations /contributions in Teaching

- Design of curriculum:

• Teaching methods: - Lecture Method, Demonstration method, Inductive - Deductive method, Discussion method

• Development of innovative pedagogy: PPT, Problem Solving method
online

• Evaluation methods: Question-Answer method, Discussion method, Demonstration method

c. Remedial Teaching

d. Development of learning materials

Sl.No	Title, Date	Nature of learning materials	Status of author(first corresponding)
1. CCT	Noam Chomsky	PPT	
2. EPC-4	Teacher education programme	SLM	

Sandeep Singh
Principal
Maheshwar College for Teacher Education
Saran Patna-801105

e. Details of participation in the following:

- University practical examination
- Invigilation
- Internal Evaluation
- Question Paper Setting
- Conduct of Examinations (coordination, invigilation, etc.)
- Evaluation of answer scripts
- Evaluation of dissertation
- MOOC courses

f. Any other

3. Co-Curricular Activities, Extension & Professional Development

A. Co curricular activities -

*Seminar, DRAMA, Rangoli Competition, Debate
essay competition, Art and craft*

i) Participation/organization of Institutional Co-curricular activities for students such as

- Field based activities
- Educational tours

Sandeep Singh
Principal
Mahendeshwar College for Teacher Education
Bikaner, Rajasthan

✓ Student clubs

✓ Career counseling and placement services

✓ Sports and games

✓ Cultural activities

• Citizenship camps

ii) Responsibilities in Academic and administrative committees

B. Participation/ organization in extension work/ community service

C. Professional development

a. Seminars, Conferences, Symposia Workshops etc. attended:

No	Name of Seminar/ Conference/ etc	Place and Date
1.	Seminar - National Education Policy 2020 and teacher education	Patha Durg College Patha on 21 December 2021
2.	Seminar - Amalgamation of Teacher Education program in NEP 2020	Zaker Hussain Teacher Training College Darbhanga on 26-28 March 2022
3.	Conference - 21 century challenges and Gandhiji (CSG)	Indiah Education Foundation, IVG IDB 7-8 Aug 2021

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Santa Singh
Principal
Hundeshwar College for Teacher Education
Saran Patna-801105

b. Refresher Course Workshops . Attended.

Sl. No	Name of course/ Workshop attended	Institution	Duration From - to
1.	UGC HRDC Orientation programme	patna university patna	4th-31st august 2017
2.	1st Short term course in Research methodology in Social Science	patna training college, PU	22nd Feb-27th feb 2016
3.		u	

c. Details of Faculty Development / Short term courses attended

Period	Nature of Programme	Institution	From	To
6-12 January 2019	one week Faculty Development programme	P.G. Department of Education, Patna University, Patna 800004	6-12	January 2019

d. Awards/Honours received


Sl.No	Name of Awarding body	Title of honour/ award	Date	National/International

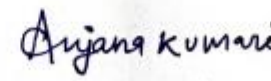
Pratima Singh
Principal
Indreshwar College for Teacher Education
Gaura, Darbhanga

3. Research and Development

a. Research Articles / papers published in Journals/ periodicals

Sl.No	Title of the research article	Name of the journal	Status of author	Month and year of publication. Vol. No	Level of state / National International	Impact factor
1.	Transition of Indian education policies from 1968-2020	Ideal Research Review	Anjana Kumari	September 2022 ISSN: 0973-0583 Vol No-74	National	
2.	Teacher Education in NEP 2020	Ideal Research Review	Anjana Kumari	June 2023 ISSN: 0973-0583 Vol no-74	National	


Principal
Hindeshwar College for Teacher Education
Saran, Patna-801105


(Name and Signature of the Teacher with date)

Mundeshwari College For Teacher Education ,Patna

PERFORMANCE APPRAISAL FORM

ACADEMIC YEAR

1. General Information

a.	Name of the faculty member	REENA KUMARI
b.	Designation	Assistant Professor
c.	Department	B.Ed.
d.	Date of Birth	23/05/1983
e.	Area of Specialization	History
f.	Date of appointment in the institution	5/02/2022

Academic Qualifications

(Mention if any additional qualification has been acquired during the year under review)

2. Teaching, Learning & Evaluation

a. Subjects handled

Course	Subject
B.Ed	C.C-9 (Contemporary India and Education) 1st year.
	C.C-8 (Knowledge and curriculum) 2nd year.
	7A-6 :- Pedagogy of social science-1 (History & civics) 1st year
	7B-6- Pedagogy of social science-1 (History & civics) 2nd year.

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Swida Singh
Principal
Mundeshwari College for Teacher Education
Saran, Patna-811105

b. Innovations /contributions in Teaching

- Design of curriculum:

• Teaching methods: - Lecture method, Explaining method, discussion meth

• Development of innovative pedagogy: Problem-based learning,
Inquiry-based learning,
computational thinking.

• Evaluation methods: →
1. Formative Evaluation
2. Summative Evaluation.
→ supplementary class.

c. Remedial Teaching

d. Development of learning materials

Sl.No	Title, Date	Nature of learning materials	Status of author (first/ corresponding)
C.C-2.	Idealism	S.L.M T.L.M	
C.C-3.	Worcha commi. 1937.	P.P.T	
C.C-8	Different way of knowing	S.L.M, P.D.F	

Sandeep Singh
Principal
Hindeshwar College for Teacher Educati
Sarari Patna-801105

e. Details of participation in the following:

- University practical examination
- Invigilation
- Internal Evaluation
- Question Paper Setting
- Conduct of Examinations(coordination, invigilation, etc.)
- Evaluation of answer scripts ✓
- Evaluation of dissertation
- MOOC courses

f. Any other

3. Co-Curricular Activities, Extension & Professional Development

- A. Co curricular activities** — 1. Sports.
2. Art & crafts.
3. Rangoli competition
4. Seminar.

i) Participation/organization of Institutional Co-curricular activities for students such as

- ✓ Field based activities
- ✓ Educational tours

✓ Student clubs

• Career counseling and placement services

✓ Sports and games

✓ Cultural activities

• Citizenship camps

ii) Responsibilities in Academic and administrative committees

B. Participation/ organization in extension work/ community service

C. Professional development

a. Seminars, Conferences, Symposia Workshops etc. attended:

No	Name of Seminar/ Conference/ etc	Place and Date

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Pooja Singh.
Principal
Hundeshwar College for Teacher Educa.
Saran Patna-801105

b. Refresher Course Workshops , Attended.

Sl. No	Name of course/ Workshop attended	Institution	Duration From - to
1.			
2.			
3.			

c. Details of Faculty Development / Short term courses attended

Period	Nature of Programme	Institution	From	To
5 Day (ICT)	face to face	MCTF, Patna		2023

d. Awards/Honours received


Sl.No	Name of Awarding body	Title of honour/ award	Date	National/International

3. Research and Development

a. Research Articles / papers published in Journals/ periodicals

Sl.No	Title of the research article	Name of the journal	Status of author	Month and year of publication. Vol. No	Level state / National International	Impact factor
	<u>Edited Book</u>	Basic Elements of Educational Psychology		6 sep-2024		


Principal
Hindusthan College for Teacher Education
Saran, Patna-801105


(Name and Signature of the Teacher with date)

Mundeshwari College For Teacher Education ,Patna

PERFORMANCE APPRAISAL FORM

ACADEMIC YEAR

I. General Information

a.	Name of the faculty member	Noushia Tabassum
b.	Designation	Assistant professor
c.	Department	Education
d.	Date of Birth	11/03/1984
e.	Area of Specialization	Education
f.	Date of appointment in the institution	01-03-2021

Academic Qualifications
 (Mention if any additional qualification has been acquired during the year under review)

M.A, M.Ed, NET,
 Ph.D (Education)
 (Pursuing)

2. Teaching, Learning & Evaluation

a. Subjects handled

B.Ed

Course	Subject
B.Ed	CC-6 - Gender, School & Society.
	ICT (EPC-3) - 1 st year
	2 nd year
	CC-10, EVS,

1

Sunita Singh
 Principal
 Mundeshwari College for Teacher Educa
 Saran Patna-801105

b. Innovations /contributions in Teaching

- Design of curriculum: **Yes**
- Teaching methods: **Blended**
- Development of innovative pedagogy:
- Evaluation methods: **Formative , Summative , Online assignment**

c. Remedial Teaching **Yes**

d. Development of learning materials

Sl.No	Title, Date	Nature of learning materials	Status of author (first/corresponding)
1	CC-05	PPT, word	
2	CC-06 EPC-03	PPT, word doc	
3	CC-10	PPT, word doc	
4	EVS	PPT, word doc	

Sunita Singh
Principal
2
Vandeshwar College for Teacher Education
Sagar, Patna-201106

e. Details of participation in the following:

- University practical examination —
- Invigilation Yes (Aryabhatta Knowledge University)
- Internal Evaluation Yes
- Question Paper Setting Yes (Internal evaluation)
- Conduct of Examinations (coordination, invigilation, etc.) — Served as invigilator in AKU, Patna.
- Evaluation of answer scripts Yes (Internal and External)
- Evaluation of dissertation —
- MOOC courses —

f. Any other —

3. Co-Curricular Activities, Extension & Professional Development

A. Co curricular activities

Seminar and awareness Programme

i) Participation/organization of Institutional Co-curricular activities for students such as

- Field based activities — Participated and coordinate in field trip.
- Educational tours CO-ordinate.

Sandeep Singh
Principal
Vishweshwar College for Teacher Education
Saran Patna-801105

- Student clubs —
- Career counseling and placement services —
- Sports and games Yes
- Cultural activities Drama
- Citizenship camps Participated in the camp.

ii) Responsibilities in Academic and administrative committees
LAC, Bos, CPC, Time Table Committee, etc.

B. Participation/ organization in extension work/ community service
Bos, CPC, Time Table Committee, LAC, etc.
Participated in outreach Programme

C. Professional development

a. Seminars, Conferences, Symposia Workshops etc. attended:

No	Name of Seminar/ Conference/ etc <u>Title</u>	Place and Date
	Role of technology for the assessment of Special edu ⁿ programme	Sitamahi 29/ 02/ 2024
	Future Perspective and vision of Special edu ⁿ in new edu ⁿ Policy 2020	Sitamahi 2024.
	Trends in educational management and admin ⁿ	Patna 2017

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Sandeep Singh.
Principal
Vandeshwari College for Teacher Educatic.
Saran Patna, PIN-851005

b. Refresher Course Workshops . Attended.

Sl. No	Name of course/ Workshop attended	Institution	Duration From - to
1.	Research and Publication Ethics	CUSB, Gaya	5 Days
2.	Research methodology ethics.	INELIBNET	10 Days
3.			

c. Details of Faculty Development / Short term courses attended

Period	Nature of Programme	Institution	From	To
5 Days	Face to Face	MCTE, Patna	10th May	14th May 2022

d. Awards/Honours received

Sl.No	Name of Awarding body	Title of honour/ award	Date	National/International

Savitri Singh
Principal
Hindeshwari College for Teacher Educati...
Saran Patna-801105

3. Research and Development
 a. Research Articles / papers published in Journals/ periodicals

Sl.No	Title of the research article	Name of the journal	Status of author	Month and year of publication. Vol. No	Level state / National International	Impact factor
1	Role of technology in Special education in the light of NEP 2020	International Journal of management Science and Technology		April 2024	International	8.5
2.	Attitude and awareness of Secondary School teacher towards	Ideal research review: A Peer reviewed and multidisciplinary Information and Communication Journal technology.		June 2022	National	8.35

Sandeep Singh
 Principal
 Hindustani College for Teacher Education
 Saran, Patna, PIN 81105

Nandini
 (Name and Signature of the Teacher with date)



Mundeshwari College For Teacher Education ,Patna
 Sarari-Usri Road, Khagaul ,801105
Non-Teaching Staff Performance Appraisal Form

Employee Name : VIVEK VATS		Position : office assistance	
Evaluation Period			
Rating scale			
1. Needs Improvement - Performance rarely meets the expectations. 2. Good - Performance meets the expectations of the positions 3. Very Good - Performance consistently meets and often exceeds. 4. Excellent - Performance consistently superior.			
Particulars		Rating	Comments
Professional Competence			
Knowledge of rules, regulations duties and responsibilities.		3	
Possesses the knowledge required to perform the job effectively.			
Quality of Work			
Complete work with minimal errors		3	
Effective application of technical and non-technical skills as required for the completion of the job.			
Uses available resources, technology to achieve quality outcomes.			
Interpersonal Skills			
Ability to work effectively with people at all levels (shows respect , sensitively ,courtesy and flexibility).		4	
Communications with people at all levels.			
Planning & organization			
Ability to organize the the workload effectively.		3	
Always meets the deadlines.			
Ability to meet short and quick unplanned requirements/needs or priorities effectively.			
Decision Making			
Higher authority should be consulted for taking valuable decisions.		4	
Initiative			
Ability to work with minimal supervision.		4	
Suggests new processes and tries new learning experiences.			
Shares and accept the new ideas.			
Safety measure			
Follows all rules, practices and procedures as required for the job		3	
Uses and maintain all equipments/appliances/machinery properly			
Team work			
Offers assistance to others.		4	
Overall performance		3	
Suggestions (If any)			

(Signature)
 Principal's Signature:

Principal
 Mundeshwari College for Teacher Educator
 Sarari-Usri Road, Khagaul, Patna-801105



Mundeshwari College For Teacher Education ,Patna
Sarari-Usri Road, Khagaul ,801105
Non-Teaching Staff Performance Appraisal Form

Employee Name : ARVIND KUMAR	Position : Librarian .	
Evaluation Period		
Rating scale		
1. Needs Improvement - Performance rarely meets the expectations.		
2. Good - Performance meets the expectations of the positions		
3. Very Good - Performance consistently meets and often exceeds.		
4. Excellent - Performance consistently superior.		
Particulars	Rating	Comments
Professional Competence		
Knowledge of rules, regulations duties and responsibilities.	3	
Possesses the knowledge required to perform the job effectively.		
Quality of Work		
Complete work with minimal errors	3	
Effective application of technical and non-technical skills as required for the completion of the job.		
Uses available resources, technology to achieve quality outcomes.		
Interpersonal Skills		
Ability to work effectively with people at all levels (shows respect , sensitively ,courtesy and flexibility).	4	
Communications with people at all levels.		
Planning & organization		
Ability to organize the the workload effectively.	4	
Always meets the deadlines.		
Ability to meet short and quick unplanned requirements/needs or priorities effectively.		
Decision Making		
Higher authority should be consulted for taking valuable decisions.	4	
Initiative		
Ability to work with minimal supervision.	3	
Suggests new processes and tries new learning experiences		
Shares and accept the new ideas.		
Safety measure		
Follows all rules, practices and procedures as required for the job	3	
Uses and maintain all equipments/appliances/machinery properly		
Team work		
Offers assistance to others.	4	
Overall performance	3	
Suggestions (If any)		

Principala Singh
Principal's Signature:

Principal
Mundeshwari College for Teacher Educat
Saran Patna-801105



Mundeshwari College For Teacher Education ,Patna
Sarari-Usri Road, Khagaul ,801105
Non-Teaching Staff Performance Appraisal Form

Employee Name :	Sushri Savita	Position :	Stock In-charge
Evaluation Period			
Rating scale			
1. Needs Improvement	- Performance rarely meets the expectations.		
2. Good	- Performance meets the expectations of the positions		
3. Very Good	- Performance consistently meets and often exceeds.		
4. Excellent	- Performance consistently superior.		
Particulars		Rating	Comments
Professional Competence			
Knowledge of rules, regulations duties and responsibilities.		3	
Possesses the knowledge required to perform the job effectively.			
Quality of Work			
Complete work with minimal errors		3	
Effective application of technical and non-technical skills as required for the completion of the job.			
Uses available resources, technology to achieve quality outcomes.			
Interpersonal Skills			
Ability to work effectively with people at all levels (shows respect , sensitively ,courtesy and flexibility).		3	
Communications with people at all levels.			
Planning & organization			
Ability to organize the workload effectively.		3	
Always meets the deadlines.			
Ability to meet short and quick unplanned requirements/needs or priorities effectively.			
Decision Making		4	
Higher authority should be consulted for taking valuable decisions.			
Initiative		3	
Ability to work with minimal supervision.			
Suggests new processes and tries new learning experiences.			
Shares and accept the new ideas.			
Safety measure		4	
Follows all rules, practices and procedures as required for the job			
Uses and maintain all equipments/appliances/machinery properly			
Team work		4	
Offers assistance to others.			
Overall performance		3	
Suggestions (If any)			

Sushri Singh
Principal's Signature:

Principal
Mundeshwari College for Teacher Educator
Sarari Patna-801105