

A Unit of Vikramshila Educational & Welfare Society, Patna

Ref. No. MCTE/IQAC/2024/03

Date 16-07-24

Notice

All the members of the Internal Quality Assurance Cell (IQAC) are informed that a **meeting of IQAC will be held on 19th July 2024 at 03:30 PM** in the staff room of the college. All IQAC members are requested to be present on time.

Thanks

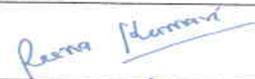
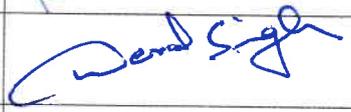
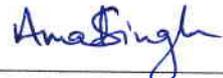
(Kumari Shashi Singh)
IQAC Co-Ordinator
M.C.T.E., Patna

MCTE PATNA

MINUTES OF THE IQAC MEETING FOR THE ACADEMIC YEAR 2023-24

A meeting of Internal Quality Assurance Cell (IQAC) was held on 19th July 2024 in the staff room of Mundeshwari College for Teacher Education at 03:30 PM.

The following members were present in the meeting:-

Sl. No.	Name	Designation	Signature
1.	Dr. Kumari Sunita Singh	Chairperson	
2.	Mrs. Kumari Shashi Singh	Co-Ordinator	
3.	Mrs. Noushia Tabassum	Teaching Member	
4.	Mrs. Anjana Kumari	Teaching Member	
5.	Dr. Dinesh Kumar	Teaching Member	
6.	Mr. Praveen Kumar	Teaching Member	
7.	Ms. Reena Kumari	Teaching Member	
8.	Mr. Deval Singh	Member-Management	
9.	Mr. Amal Singh	Nominee from Local Society	
10.	Mr. Sanjay Singh	Nominee from Industry	
11.	Mr. Mukesh Ranjan	HR Manager	
12.	Ms. Komal	Nominee from Student	
13.	Mr. Rohit Kumar	Nominee from Alumni	

Agenda of the meeting were discussed in detail and following decisions were made:

Agenda 1: Proceeding of the Last Meeting.

- IQAC Co-Ordinator Kumari Shashi Singh greeted all the members to the IQAC meeting. Members undividedly confirmed the proceedings (minutes) of last meeting held on 12th April'24.

Agenda 2: Independence Day Celebration:

IQAC Co-Ordinator Mrs. Kumari Shashi Singh Present and discussed about the Independence Day celebration and the activities that needs to be carried out on this occasion. The convenor of cultural committee was handed over the responsibility to present the draft of the programs that needs to be conducted on the Independence Day.

Agenda 3: MoU with other Institution

- A detailed discussion was held among the members of the committee to held MoU with different colleges.
- MoU was also done with a hospital nearby in case of any emergency.

Agenda 5: Orientation Program for B.Ed. Session 2024-26.

- The members of the committee unanimously decided to organize the Orientation Program for 2024-26.

Agenda 6: Bridge Course Preparation.

- The members of the committee proposed that a bridge course preparation shall be conducted for the B.Ed. students

Agenda 4: Saving of Energy

- It was discussed in the meeting that using LED Bulb instead of normal bulbs to save electricity; replace of solar energy.

Kumari Shashi Singh, Co-Ordinator, IQAC thanked all the members including chair and hence the meeting was concluded.


IQAC Co-Ordinator
MCTE, Patna

Kumari Shashi Singh
IQAC Co-Ordinator


Principal
Mundeshwan College for Teacher Educator
Sarani Patna-801105

Dr. Kumari Sunita Singh
Principal