

Ref. No. MCTE/22/SCST-01

Date 08.08.22

Constitution of SC/ST CELL

The Mundeshwari College for Teacher Education has constituted the SC/ST Cell as per the guidelines provided by the NAAC for the overall betterment of the students during 2022. The primary objective of the Cell is to empower the SC/ST students in the college. They are encouraged to avail the facilities provided by the Dept. of Welfare, Govt. of Bihar. They are also encouraged to enrol for various career orientation programs, which would equip them with the necessary skills to choose a career option.

(a) The SC/ST Cell consists of:

- | | |
|-------------------------|-------------|
| (i) Principal | Chairperson |
| (ii) One Senior Faculty | Convenor |

(b) Objectives :

- To counsel and guide SC/ ST / Minority students and help them to manage academic and personal issues of college life effectively.
- To ensure provisions of an environment where all such students feel safe and secure.
- To provide the mechanism to redress the grievance of SC/ST students, if any.
- To ensure protection and reservation as provided in the constitution of India.
- To arrange for special opportunities to enhance the career growth
- To aware the SC/ST students regarding various scholarships program of State Govt. and UGC.
- To take such follow up measures to achieve the objectives and targets lay down by the Govt. of India and the UGC.

(c) The Cell shall meet as often as necessary.

(d) A written notice of every meeting together with the agenda shall be circulated by the Chairperson of the Cell to its members at least three days before the meeting. The Chairperson may include any item on the agenda for which the notice could not be given.

- (e) The Chairperson may call an emergent meeting at short notice whenever needed.
- (f) The Chairperson shall preside over every meeting of the Cell. In his absence, the senior most Professors present shall preside over the meeting.
- (g) The quorum for the meeting shall be one-third of its total members.
- (h) The ruling of the Chairperson of the Cell with regard to all questions of procedure shall be final.
- (i) The minutes of the proceedings of the Cell shall be drawn up by a member of the Cell and circulated amongst all members within a week.
- (j) Provided that any such minutes shall not be circulated if the Chairperson of the Cell considers such circulation prejudicial to the interest of the Institute.
- (k) The Director will review the working of the Cell on quarterly basis.

The members of the Cell (Session 2022-23) and their Roles and Responsibilities are given below;

Sl. No.	Name	Designation
1.	Dr. Kumari Sunita Singh	Chairperson; Principal
2.	Dr. Dinesh Kumar	Convenor- Asst. Professor
3.	Mrs. Anjana Kumari	Member-Asst. Professor
4.	Mrs. Bandana Prakash	Member-Asst. Professor
5.	Mr. Sanjeev Kumar	Member-Asst. Professor
6.	Ms. Karina Kumari	Member-Student
7.	Ms. Nilam Dixit	Member-Student

Anjana
Bandana
Sanjeev
Karina Kumari
Nilam Dixit

Activities:

- To collect reports and information of State Govt. and UGC's orders on various aspects of education, employment of SC/ST & Minority Students.
- To circulate State Govt. and UGC's decisions about different scholarship programs.
- To communicate with the students and motivate them for better future planning.

Sunita Singh.
Principal
8/8/22
MCTE, Patna
Principal

Dinesh
Convenor
8/8/22
SC/ST Cell

Mundeshwar College for Teacher Education
Sarani Patna-801105

Anjana Kumari
08.08.22