



Mundeshwari College for Teacher Education (MCTE)

(Under Vikramshila Educational and Welfare Society, Patna, Bihar)



Academic & Administrative Audit Report

Session : 2023-2024

Inspection Audit Date : 03rd – 04th July 2024

Date of Report : 15th July 2024

Email : mcte.patna@gmail.com | info@mcte.in Contact No. +91 9264193456

Logon : www.mcte.in

Address : Sarari - Usri Road, Khagaul Patna - 801105 (Bihar)

Academic and Administrative Audit (AAA) Committee

Mundeshwari College for Teacher Education (MCTE) constituted a Five-member committee to conduct an **Academic and Administrative Audit (AAA)** for the academic year **2023-2024**. The audit aimed to evaluate the institution's academic practices, administrative efficiency, and infrastructural adequacy, providing recommendations for continuous improvement.

The Audit Committee has been constituted as following Members:

1. Dr. Syed Eqbal Afzal, Former Principal , Oriental College, Patna City : Chairperson
2. Dr. Shakeel Ahmad, Ex- HOD, Oriental College, Patna City : Convenor
3. Er. Rakesh Kumar Agrawal, IT Experts, Director, DIIT, Patna : Member
4. Dr. Kumari Sunita Singh, Principal, MCTE : Member
5. Ms. Kumari Shashi Singh, IQAC Coordinator MCTE : Member

Inspection Audit Date : 03rd – 04th July 2024

Audit Process Overview

The audit committee followed a systematic approach involving:

- **Review of Documents:** Academic and administrative documents, course files, student progression records, and faculty research activities were examined.
- **Institutional Visits:** The committee visited classrooms, laboratories, the library, hostel facilities, and sports amenities.
- **Stakeholder Engagement:** Discussions with faculty, students, administrative staff, and the principal were held to gather qualitative feedback.

Faculty and Departments (2023-2024)

Faculty	Department	Level	Teaching Sanctioned Posts	Full time Teacher Working	Faculty with PhD	Avg. Experience
Education	B.Ed.	UG	16	16	03	3.5 years

- All faculty members are engaged in actively pursuing research, with regular interaction and involvement in UGC recommended activities. Faculty development programs (FDPs) are regularly attended & conducted to enhance teaching and research skill.

Infrastructure and Learning Resources

MCTE is equipped with state-of-the-art facilities, supporting both academic and extracurricular activities.

1. Classrooms & Smart Classrooms:

- The college has 4 spacious classrooms, each equipped with interactive boards and projectors. Smart classrooms enable ICT-based learning, enhancing engagement and participation

2. Laboratories:

- Psychology Lab:** Offers facilities for conducting psychological tests and understanding behavioural patterns.
- Computer Lab:** Equipped with modern computing tools and software to facilitate digital learning.
- Science and Mathematics Labs:** Support practical learning for B.Ed. students.
- Well Equipped Interactive SWAYAM Prabha Lab**

3. Library:

- The library is fully automated using **Auto-Lib Pro Software**, with over 3,500+ physical books and access to e-resources through **DELNET**.
- The library also offers **N-List** access, providing thousands of e-books and journals. In 2023-24, 250 new books were added.
- Well equipped with E-library 10 console and LMS integrated

4. Hostel:

- A girls' hostel with a capacity for 60 students provides safe and comfortable accommodation.

5. Sports & Cultural Facilities:

- The college promotes extracurricular participation with facilities for both indoor and outdoor sports, along with a fully equipped auditorium for cultural events.

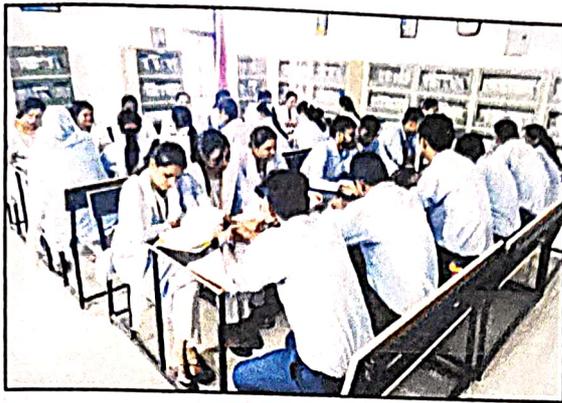
Brief Profile of the College

- **Institution Name & Address** : Mundeshwari College for Teacher Education (MCTE), Sarari-Usri Road, Khagaul, Patna, Bihar.
 - **AISHE Code** : C - 49578
 - **ISO Certification** : Yes
 - **Date of Establishment** : 10/04/2013
 - **Principal** : Dr. Kumari Sunita Singh
 - **IQAC Co-ordinator** : Ms. Kumari Shashi Singh
 - **Affiliating University** : Aryabhata Knowledge University, Patna
 - **SRA Bodies** : N.C.T.E.
 - **Type of College** : Self Finance
 - **College Location Areas** : Rural
 - **Programs Offered** : B.Ed. (Bachelor of Education)
 - **Duration** : Two Years (Regular)
-
- **Vision:** To foster high-quality teaching professionals contributing to educational development in Bihar and across India.
 - **Mission:** To offer a balanced education through academic excellence, research, and community service, ensuring the holistic development of future educators.

Programs Offered (2023-2024)

Faculty	Program Name	Program Level	Duration	Sanctioned Strength	Students Admitted
Education	Bachelor of Education	UG	24 months	100	83

The B.Ed. curriculum follows the guidelines of Aryabhata Knowledge University, Patna, Bihar focusing on pedagogy, practical teaching experience, and technology-integrated learning. The program is designed to prepare students for modern teaching challenges through a blend of theoretical knowledge and experiential learning.



Library

Library- A well managed fully digital library in collaboration with DELNET with vast collection of Text and Reference Books, Education Encyclopedia, Year Books, Newspapers & Journals



Laboratory

A well equipped laboratory with latest apparatus for experiments in subjects like Physics, Chemistry, Biology, Psychology, Geography etc.



Computer & Language Lab

An Advance computer lab with host of useful softwares and Language Lab facilities.



Auditorium

An acoustic auditorium with seating capacity of more than 200 audiane to organize seminars and cultural activities in the college is near

Other facilities

- Large Play Ground
- Sports & Recreation Centre
- Multi Gymnasium
- Separate Common Room for Boys & Girls
- Internet Connectivity through Wi-Fi
- Hygienic Cafeteria

Multipurpose Hall

- Can be used for seminars, functions and other cultural activities.
- An advanced computer lab with host of useful softwares and Language Lab facilities.

Criteria-Wise Summary & Recommendations

The audit committee's observations and recommendations are organized according to the seven key criteria outlined by NAAC (National Assessment and Accreditation Council).

1. Curriculum Aspects

- **Strengths:**

The curriculum is aligned with Aryabhatta Knowledge University's framework and incorporates modern teaching methods, including digital tools and internship opportunities. The curriculum is updated regularly to reflect current educational trends.

- The fully implemented 360 Degree **feedback mechanism** to gather input from Teacher, Student, Parent, alumni and industry professionals on curriculum relevance
- COs (Course Outcomes) and POs (Programme Outcomes) including Mapping and Attainment Documentation and also displayed on college website <https://mcte.in>
- The college has been introduced 08 add-on course

English for Professional Communication	VAC-01	2023-24
Waste Management and Recycling	VAC-02	2023-24
Cyber Safety	VAC-03	2023-24
Democracy and Its Discontents	C1PD	2023-24
Financial Literacy for Young Professionals	C1FLYP	2023-24
Revolutions and Social Change	C1RSC	2023-24
Social Influence and Group Dynamics	C1SG	2023-24
The World Wars and Global Impact	WWGI101	2023-24

- **Recommendations:**

- Introduce **skill-based elective courses** such as communicative English, ICT proficiency, and soft skills.
- Enhance **vocational training** to improve employability prospects for students.

2. Teaching-Learning and Evaluation

- **Strengths:**

Faculty employ a blend of traditional teaching methods and ICT tools, ensuring that students receive a comprehensive education. Regular assessments (internal exams, assignments, presentations) ensure continuous evaluation. The college also conducts **remedial classes** for weaker students and provides **mentorship** through faculty advisors.

- **Mentor Mentee System** successfully implemented
- **Recommendations:**

- Strengthen the mentoring system by increasing **faculty-student interaction**, focusing on individualized academic support.
- Provide **ICT training** to faculty members to further integrate digital learning tools into classrooms.
- Introduce **peer evaluation** among students to promote collaborative learning and self-improvement.

3. Research, Consultancy, and Extension

- **Strengths:**

Most of the faculty pursuing Ph.Ds, with active participation in research and Academic oriented UGC-approved activities and programmes. The institution encourages faculty and student participation in community service through **NSS (National Service Scheme)** activities.

- **MoUs with Other Institutions for Teachers and Students Exchange and Research work**

- i. S. S. College of Education, Neora, Patna
- ii. Radhakrishnan College of Education, Karanja, Bikram, Patna,
- iii. Oriental College Patna City
- iv. M.C.E.M. Hajipur
- v. S.P Jain College, Sasaram, Bihar
- vi. KGI School Of Education, Maner, Bihta

- **Recommendations:**

- Create a **Research Cell** to streamline faculty research activities and secure external funding for research projects.
- Encourage faculty to apply for **consultancy projects** with local educational institutions and government bodies.
- Expand the scope of **community outreach programs**, focusing on issues like rural education and women's empowerment.

4. Infrastructure and Learning Resources

- **Strengths:**

MCTE has modernized its infrastructure significantly, with fully equipped classrooms, smart boards, and a robust ICT system. The library offers a wide array of physical and digital resources, ensuring students have access to global knowledge platforms.

- **Recommendations:**

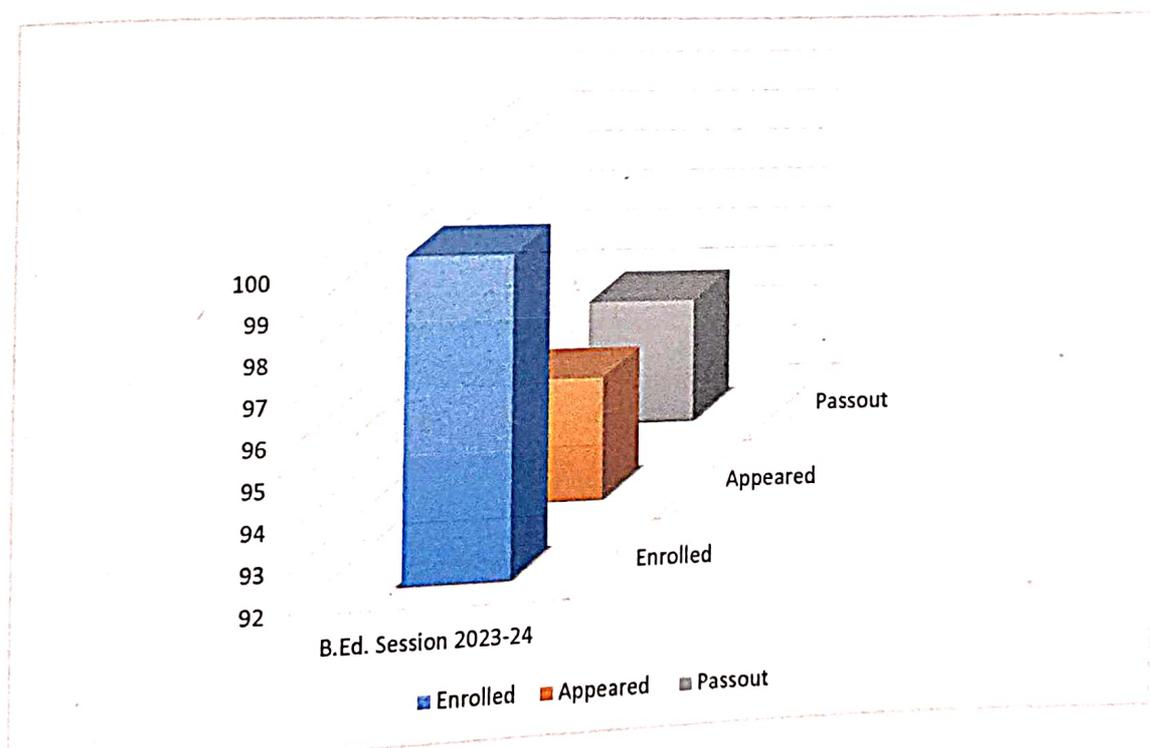
- Expand the **reading room capacity** to accommodate more students during peak exam periods.
- Introduce more **indoor sports facilities** and enhance outdoor play areas to encourage physical fitness.

5. Student Support and Progression

- **Strengths:**

- The college provides extensive support for student progression, including a **placement cell** that actively engages with schools for job opportunities. The **alumni network** contributes to mentoring and guiding current students.
- Average pass percentage 100% total number of pass out students 95 session 2023-24 average obtained Pass percentage 74%
- Successfully 26 students qualified C-TET Examination and 20 Students progression to Higher Education.

Session 2023-24	Total No. of Enrolled students	Total no. of Appeared in Examination	Total no. of Pass out
B.Ed. II	100	95	95



- **Recommendations:**

- Offer **career counselling sessions** and workshops on soft skills and interview techniques to better prepare students for job markets.
- Strengthen **alumni involvement** in student support programs, particularly in internships and placements.



Plantation



Bihar Diwas



Basant Panchmi



Fresher & Farewell



Educational Tour



Smart Class



College Internal Exam



Visit to Book Fair



Independence Day



6. Governance, Leadership and Management

• Strengths:

The governance structure is transparent, with active involvement of the **Internal Quality Assurance Cell (IQAC)**. Decision-making processes are inclusive, involving faculty, administration, and students.

• Recommendations:

- Implement **Key Performance Indicators (KPIs)** for all departments to systematically assess their performance.
- Organize **leadership development programs** for department heads to improve overall management efficiency.

7. Institutional Values and Best Practices

• Strengths:

The college fosters a culture of inclusivity and environmental consciousness. Noteworthy practices include rainwater harvesting, waste management, and community engagement initiatives through NSS.

- The college has been regularly conducted **Green, Energy Environmental Audit and Gender audit**
- **All Plants Tagging with QR Coded and manmade nest**

Recommendations:

- Expand environmental initiatives, such as introducing solar energy projects to reduce the carbon footprint.
- Increase student involvement in social outreach programs focused on local community development and literacy improvement.

Conclusion and Recommendations

Mundeshwari College for Teacher Education has demonstrated a strong commitment to providing quality education and supporting student development. The institution's infrastructure, academic framework, and faculty engagement reflect its pursuit of excellence. By addressing the recommendations provided in this report, MCTE can further strengthen its academic offerings, research output, and community impact.

The A&A audit committee appreciates the cooperation extended by the faculty, administration, and students during the audit process.

Seal and Signature of Academic and Administrative Audit Committee as on date 15th July 2024

1. Dr. Syed Eqbal Afzal, Former Principal , Oriental College, Patna City : Chairperson
2. Dr. Shakeel Ahmad, Ex- HOD, Oriental College, Patna City : Convenor
3. Er. Rakesh Kumar Agrawal, IT Experts, Director, DIIT, Patna : Member
4. Dr. Kumari Sunita Singh, Principal MCTE : Member
5. Ms. Kumari Shashi Singh, IQAC Coordinator MCTE : Member

Sunita Singh
Principal
MCTE, Patna
15/7/24

AS
Chairperson
AAA Committee, MCTE, Patna

Shakeel Ahmad
15/07/24
Convenor
AAA Committee, MCTE, Patna